

Clarification Instructions

1. Go to www.idodi.org and select Clarifications at the top of the page.
2. The specific challenges will be listed with any general clarifications that have been published for that challenge.
3. To submit a clarification, you must first have a clarification account. This is different than your ShopDI account or your userid for the Resources Area.
 - a. If you have not yet created a Clarification Account *this year*, you do not have one.
 - b. Click on [here](#).
 - c. A screen will display asking for your email address and password. Please note, that you ARE NOT being asked for your ShopDI or Resources Area password.
 - d. If you have not submitted a clarification, you do not have a clarification account and will need to create one.
 - e. Click on [here](#) on the last line for New User.
 - f. A screen will display asking for your e-mail address, confirmation of email address, first and last name. Complete the information.
 - g. You will receive a message saying that your account has been created, but must be activated and that an e-mail message has been sent to you with your password.
 - h. Note: it could actually take a little bit of time to get the password – it took me about 30 minutes.
4. Once you have retrieved your password, you can go back to the clarification login screen and login to edit your account profile. *Note: You must edit your account profile in order to submit a clarification.* You will have to supply your role, challenge and membership number (passport on this screen). If you do not have a membership number yet, talk to your coordinator.
5. When you have signed in using your email address and clarification password, you should get a welcome screen with directions to edit your account profile. Follow the directions and click on *Update Details*..
6. Along the top are tabs. To submit a Clarification, click on the *Request clarification* tab.
7. After you have submitted a clarification, you can check this screen for its status. You will receive an email from the International Challenge Masters when they have answered your clarification request.

It's not as hard as it sounds. There are step-by-step directions along the way that help.